

Central and Eastern European Affairs Review

Style Guide

General Format

- Submissions must be in the form of an editable text file (.doc, .docx, or .rtf).
- Articles must not exceed 2000 words.
- Submissions must be written in English.
- Please use a standard font in 12-point size, single-spaced.
- Centred above your main body of text, please put your name and the name of your academic institution.

Style

- Headings (if any) must follow the conventions of the *Chicago Manual of Style*.
- Please indent at the start of each paragraph, and do not add extra space between paragraphs.
- The general style, language and content of your piece should ensure that, while demonstrating a good understanding of the subject, it is accessible to readers who are interested, though not necessarily experts, in the corresponding field.

Spelling and Punctuation

- All non-English words must be written in Latin characters, though may use accented or tonal letters (ex. Š é or ŭ), according to standard scribal conventions for that language.
 - Ex. “Mikhail Lérmontov”, *not* “Михаил Лёрмонтов”
- British spelling conventions are preferable.
- Please use Oxford commas.
 - Ex. We went through the park, the beach, and the house.
- Do not bold or underline text, instead, *italicize* for non-English terms, or adding emphasis where needed.
- Please follow standard English capitalization, including all proper nouns; for titles, capitalise according to international English conventions (ex., *It Came upon a Midnight Clear*).
- Titles of full-length, freestanding works (books, magazines, journals, etc.) should be italicized and capitalized. For titles that do not constitute a complete publication, use double quotation marks.
 - Ex. In “The Question of Stability,” Rawls discusses the second dimension of the argument from the original position, which constitutes a core part of his theory of justice, as developed in his book, *Justice as Fairness: A Restatement*.

References

- If including citations and/or references, all must be formatted as **endnotes** according to the *Chicago Manual of Style*, Notes-Bibliography System.¹
 - Ex. 1. Jack Kerouac, *The Dharma Bums* (New York: Viking Press, 1958), 128.
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